



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF
SOCIAL DEVELOPMENT

Ref : S3/1/1
Enq : Sekgobela M.J
To : All Government Departments



DEPARTMENTAL CIRCULAR NO 02 OF 2021

ADVERTISEMENT OF VACANT POSTS

1. Applications are hereby invited from suitably qualified candidates for vacant post as per the attached "Annexure A".
2. Applications should be submitted on the Z83 form obtainable from any Government Institution and must be accompanied by a comprehensive CV and originally certified copies of required qualifications and ID document.
3. Applications should be addressed to: Head of Department, Private Bag X9710, POLOKWANE, 0700 or submitted at 21 Biccard Street, Olympic Towers Building, Ground Floor Office 030.
4. The closing date for applications is 12 MARCH 2021 at 16h00.
5. The Department of Social Development is an equal opportunity and Affirmative Action Employer. People with disabilities are encouraged to apply. Correspondence will be entered into with short listed candidates only.

NB: Late applications, faxed or e-mailed applications will not be considered. If you don't hear from us within 90 days of the closing date, kindly accept that your application was unsuccessful. However should there be any dissatisfaction, applicants are hereby advised to seek reasons for the above administration action in terms of PAJA, Act 3 of 2000. Successful candidates will be subjected to personnel suitability checks on criminal records, citizenship and educational qualifications.

6. General enquiries about the advertised posts should be directed to Mr MJ Sekgobela or Ms ME Gafane at 015 230 4315/4426


Mr Mahopo J.M

Acting Head of Department

05/02/2021
Date

ANNEXURE A

POST NO 01: SOCIAL WORK SUPERVISOR [03 YEARS CONTRACT]

REF: DSD/2021/01

SALARY LEVEL: GRADE 1

SALARY: COMMENCING SALARY NOTCH: R384 228 + 37% IN LIEU OF BENEFITS

CENTRE: DSD PROVINCIAL OFFICE: EARLY CHILDHOOD DEVELOPMENT

MINIMUM REQUIREMENTS: An undergraduate (NQF level 7) in Social Work as recognised by SAQA. Seven (07) years' experience as a Social Worker. Experience in the field of ECD and Partial Care will serve as an added advantage. Current registration with South African Council for Social Service Professions (SACSSP). Valid driver's licence.

KNOWLEDGE: SKILLS AND COMPETENCIES: Knowledge of ECD Conditional Grants. Education and Social Development strategies and programmes pertaining to ECD. Government policies and approach to ECD. Programme and project management skills. Information and knowledge management skills. People management and empowerment skills. Communication and coordination skills. Planning and organising skills. Policy implementation skills. Business ethics skills. Computer Literacy.

DUTIES: KEY PERFORMANCE AREAS: Manage and facilitate the implementation of ECD policies, strategies, minimum technical norms and standards, including practice guidelines in respect of early childhood development conditional grant. Provide technical support to the ECD programme and ensure that all deliverables of the ECD conditional grant are met. Consolidate provincial reports in line with the ECD Conditional Framework. Manage and facilitate capacity building on the ECD conditional grant. Manage and monitor funded ECD Centres.